

PCP Change Request Form

Member Information		
First Name:		Middle Initial:
Last Name:		DOB:
Member ID #:		SSN:
Address:		Telephone #:
City:	State:	Zip:
PCP Change Request		
Requested PCP Name:		NPI#:
Office Address:		
City	State	Zip
Office Telephone #:		Tax ID #:
Effective Date:		
Reason for change from assigned PCP		
Please check (✓) appropriate response below:		
<input type="checkbox"/>	New member made first time selection	<input type="checkbox"/> Provider location
<input type="checkbox"/>	Already patient with requested PCP	<input type="checkbox"/> Association with hospital or medical group
<input type="checkbox"/>	Requested PCP sees family members	<input type="checkbox"/> Language / communication barriers
<input type="checkbox"/>	Member preference	<input type="checkbox"/> Wait time in provider office
<input type="checkbox"/>	Member moved	<input type="checkbox"/> Appointment availability / access to care
<input type="checkbox"/>	PCP hours did not fit member needs	<input type="checkbox"/> Established relationship with another PCP
<input type="checkbox"/>	Quality of care	<input type="checkbox"/> Other

 Signature of member or authorized representative

 Date

 Print name of member or authorized representative

Directions: please fax this form, with a copy of the member ID card, if available, to Member Services Department at **1-855-454-5578**. If you have questions about this form or want to make this request over the telephone, please call Member Services at **1-855-300-5528**. (TTY users dial **711**/TDD users dial **1-800-627-4702**).